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- Write out answers to questions you think the employer will ask. See samples in this chapter.
- Practice saying your responses out loud.

Interviewing - Career Center

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How to Convert a Microsoft Word Document to PDF Format. In this Article: [Article Summary](#) [Using SmallPDF](#) [Using Google Drive](#) [Using Word on Windows](#) [Using Word on Mac](#) [Community Q&A](#) This wikiHow teaches you how to create a PDF version of a Microsoft Word document.

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Preparing for the ACT 2018 2019

How to prepare for IELTS Reading 6 • Go back to the first question. Decide if you are looking for specific information or whether the question requires you to understand the whole text. Then either scan or skim the text, as appropriate, to find the answer. • Read the relevant part of the text very carefully.

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